

# Standard Receive

NTC Standard Receive: available exclusively to college and university undergraduate admissions offices.

Offered by the industry's largest national eTranscript solutions provider, NTC Standard Receive allows your post-secondary institution to receive electronic PDF transcripts sent from other NTC members – at absolutely no cost to you or your institution. No cost now, or later, or ever.

This solution is ideal for admissions offices in two-year or four-year institutions that want to start receiving electronic PDFs from NTC's broad national network of high schools and colleges. NTC makes the transcript process easy, fast, and secure. Once NTC verifies that you are a legitimate admissions employee, you will be up and running in minutes!

## How it Works

After your credentials have been verified, your institution will receive a free account on NTC and will be notified when someone sends your institution a transcript. Simply log on to NTC's secure site and download the PDF.

Public two-year or four-year institutions in the states listed below may be eligible for a free upgrade to NTC Premium Receive which allows you to receive both PDFs and data files of transcripts.

For an additional fee, your institution can upgrade to NTC Premium membership, allowing you to send data and PDFs of transcripts, as well as download the transcript data in SPEEDE EDI, PESC High School XML, or PESC College XML.

## Why Register?

NTC is the largest eTranscript solutions provider, with over 16,000 education institutions under contract. In many cases, NTC sends your office printed transcripts through the US Mail. Now, with NTC Standard Receive, NTC can deliver this PDF transcript only moments after it is submitted by the sender – and through a 100 percent, end-to-end secure process.

NTC is the official statewide eTranscript system for high school transcripts in several states. You could start receiving electronic transcripts from high schools in:

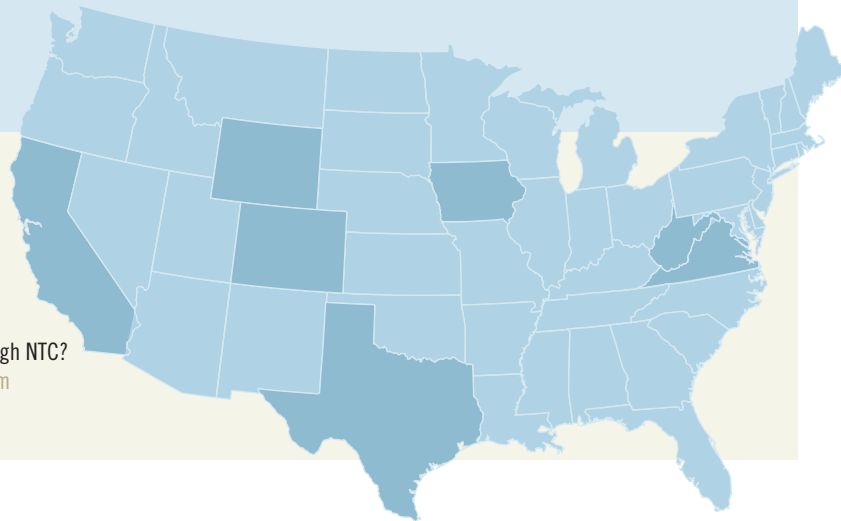
- California
- Colorado
- Iowa
- Texas
- Virginia
- West Virginia
- Wyoming

## Register Now!

NTC Standard Receive is fast, free, and easy. Simply complete the registration form on reverse side and fax or email back to us.

## Become a Premium Member!

Interested in SENDING transcripts through NTC? Contact us at [info@transcriptcenter.com](mailto:info@transcriptcenter.com)



National Transcript Center

Standard Receive  
Product Registration Form**1. Institution Name and Admissions Office Address**

Institution Name

Admissions Office Address (Street/Building)

City, State, Zip Code

**2. Storage Retention Preference (This is an initial setting and can be changed later)** *Default:* Transcripts accepted by your institution will be purged from the system after 60 days. *User-Defined:* Transcripts accepted by your institution will be purged from the system after \_\_\_\_\_ number of days. (Maximum of 270 days.)**3. Authorized Users**

Provide information below for at least one authorized user and NTC will notify each user via email when their account is active. Each user will be asked to create a unique password at that time. Each item is required.

**Main Contact**

First Name

Last Name

Email Address

Direct Phone Number (including area code)

**Others**

First Name

Last Name

Email Address

Direct Phone Number (including area code)

First Name

Last Name

Email Address

Direct Phone Number (including area code)

I acknowledge that the transcriptcenter.com ("website") is owned and operated by the NCS Pearson, Inc. and that my access to the website and use of the services and tools provided on the website is governed by the Terms of the Use Agreement (the "Agreement"), which may be amended by Pearson from time to time at its sole and absolute discretion. The current version of the Agreement is always available at: [www.transcriptcenter.com](http://www.transcriptcenter.com).

I understand that any unauthorized disclosure of confidential, sensitive and restricted student information while using the NTC website is illegal as provided in the Family Educational Rights and Privacy Act of 1974 (FERPA) and in the implementing of federal regulation found in 34 CFR, Part 99.

I affirm the information I provided is authentic and that I am a full-time employee of the institution named above. I understand that Pearson will conduct a verification process to determine if my registration is legitimate.

Signature

Date

Print Name

Title

Fax this form to (512) 879-5499 or email to [info@transcriptcenter](mailto:info@transcriptcenter) to start the verification and registration process.

